



APPLICATION/ENROLMENT FORM
HOMEWORK CENTRE/AFTER CARE



Pupil-First Name/s.....Surname:.....

Date of birth (yyyy/mm/dd)..... Gender: Male Female

Childs "calling" name..... First day of attendance:.....

Attendance: Include Holiday Club.....**Yes OR No.**

Home language..... Home Tel. No.

HOME ADDRESS:

Street number/name.....

Suburb.....

Town.....

Current school attended by pupil.....

Immunisations up to date Y/N - It is a requirement that all immunisations are up to date at the time of admission.

List any Allergies/medical problems?

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Name and Surname of Father

ID no:.....

Work addressWork tel.

Occupation.....

Cell:.....

E-mail address

Name and Surname of Mother

ID no:

Work address Work tel.

Occupation..... Cell phone No.

E-mail address

Other children in the family

Name 1..... Age.....

Name2..... Age.....

Medical Aid:.....

Membership Number:.....

Doctor..... Telephone No.....

Who will be transporting/collecting the child to/from Alpha Step?

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Nobody else but listed persons will be allowed to collect your child from school unless very specific arrangements are made.

If your child should be ill at school who else could we contact in an emergency?

1. Name..... Telephone No.....
Relation (e.g. grandmother?).....
2. Name..... Telephone No.....
Relation

Please bring along a copy of the parents ID, a copy of the child's birth certificate, copy of the medical aid card(if applicable) and vaccination card.

FEES - Payable in advance. No child will be permitted to attend if fees have not been paid.

I undertake to pay the fee before or on before the first day of each month.

A non-refundable incidentals fee of R200.00 per child is required upon acceptance of your application. This is an annual requirement.

After Care is available on a full time basis or casual basis.

I undertake to pay the fee as per the agreement entered into.

I undertake to give a 'school terms' written notice and understand that I will be liable for payments for the notice period in the event of removing my child without giving notice as per the agreement entered into.

Please check the Dept. of Education calendar for laid down term dates.

Not applicable for casual attendance. Casual attendance is charged per hour - Minimum charge R45.00.

If pupils arrive late in the term after a prolonged holiday, parents will still be responsible for the full term fee if booked in full time as space has been allocated.

As we perform credit checks/list persons who abscond your signature hereto acknowledges this and serves as consent.

.....
***SIGNATURE**

DATE

.....
***SIGNATURE**

DATE

Person/s responsible for payment to sign as well if different from parent/guardian.